



1s660 Midwest Rd., Suite 110
 Oakbrook Terrace, IL 60181
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 toll free: 800.318.4555

Letter of Intent

We welcome the opportunity to partner with your organization. We understand the desire to proceed expeditiously with delivery of products and services while the final closing date of the agreement is being determined. We are prepared to move quickly on delivery of the services, before the final closing, based on the authorization given by this signed Letter of Intent.

AGREEMENT

This Letter of Intent is confirmation of:

- total scope of work for your organization’s project
- authorization to begin work with promise of payment.

Your organization agrees to pay, in full, for all courses, products, materials, and services delivered, under the auspices of this Letter of Intent and with or without the final closing of the original agreement.

Organization’s Name: Sarasota County School District

Organization Address: 1960 Landings Blvd., Sarasota, FL

Key Contact Name: Kelly Ellington

Title: Director of Professional Development and Teacher Evaluation

Key Contact Phone: 941-927-9000

Key Contact EMAIL: Kelly.ellington@sarasotacountyschools.org

Financial / PO contact name: Kelly Ellington

Name of Person who can financially obligate organization: Natalie Roca Title: Executive Director of Integrated Instruction
 Email: Natalie.roca@sarasotacountyschools.org

Work Start Date: November 2014

Work End Date: June 2014

Total Scope of Work (Days or Description):

2 Half Days Facilitated by National Consulting Faculty – Principals and AP’s

24 Half Days Facilitated by Senior Faculty – Principals and AP’s

2 full days Superintendent’s Leadership Team/Curriculum Support

Other services and deliverables as needed

Total US\$ Represented by Scope of Work: Not to exceed \$77,050

C2 Collaborative Contact: Larry Hahn, CEO Phone: 855-809-7018

Organization agrees that it intends to engage C2 Collaborative, Inc. for the Total Scope of Work indicated herein for a total amount not to exceed US\$ 77,050 with services/products to be delivered as specified in the Quote Proposal or above. Organization hereby agrees to pay C2Collaborative, Inc. for any services/products authorized by Organization and provided by C2Collaborative, Inc. under this Letter of Intent, according to C2Collaborative, Inc. Standard Terms and Conditions (Listed Below): Project to be billed in monthly increments over 8 months.

The duly undersigned warrants C2 Collaborative is authorized by the Organization to initiate work under this Letter of Intent.

Natalie Roca
 Authorized for the Organization

Exec. Director
 Title

11/6/2014
 Date

Larry Hahn
 Accepted for C2Collaborative, Inc.

11-05-2014 CEO
 Title

 Date

Standard Terms and Conditions

Courses, Products, and materials are deemed delivered when Organization receives “key codes” for access to course materials, software, etc.
 Standard Day of Service: A standard full day of service is six (6) hours. Service commencement begins at mutually agreed upon times, typically at 8:30 or 9:00 am, and service end time would then be at 2:30, 3:00 or 3:30 pm. Organization may choose to provide a working lunch or break for lunch.
 Travel and Preparation Fees: Fees include all travel expenses, travel time and preparation time unless otherwise stated. Travel that is rescheduled or scheduled under 21 days to meet Organization’s requirements will incur additional costs to cover those changes and additional fees.

Standard Payment Terms for Letter of Intent: Full payment within 30 days upon issue of Purchase Order and/or delivery of service(s)/product(s).